

# HIGH DESERT RESIDENTIAL OWNERS ASSOCIATION

## Landscape Contract Oversight Group Charter

15 November 2016

### **Purpose:**

The purpose of the Landscape Contract Oversight Group (LCOG) is to advise and assist the High Desert Community Manager in the administration of the High Desert Landscaping Contract.

### **Organization:**

In accordance with the provisions of the landscaping contract, all direction given to the landscaping contractor must come from the Community Manager, therefore, the High Desert Community Manager shall be the Chairperson of the LCOG.

The LCOG membership shall consist of:

- The High Desert Community Manager
- The Landscaping Contractor Site Supervisor
- A representative from the Board of Directors
- A representative from the High Desert Landscape Committee who reports LCOG activities to the Landscape Committee

The Landscape Committee and Board of Directors representatives shall be appointed by the Board of Directors, and shall serve at the discretion of the Board.

### **Responsibilities:**

To ensure that the activities of the landscaping contractor are aligned with the goals and objectives set forth in the Guidelines for Sustainability and the Landscape Master Plan.

To provide input to the Community Manager to assist him/her with the administration of the landscaping contract.

To support the Community Manager by providing landscaping expertise and input on matters related to landscaping practices.

To meet at least monthly to review and discuss the landscaping activities, and the current and proposed activities of the landscaping contractor.

To oversee and administer landscaping projects which fall within the approval authority of the Community Manager.

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Thomas L. Murdock, President

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Clay Wright, Secretary